

### **JD - Project Manager**

The PM's role is to ensure that projects are completed on time, with a focus on the Oryx Way of Management and Lean principles.

### **Role and Responsibilities**

Plan, execute, monitor, control and close the project. Take full ownership.

Provide amazing customer service and response to the customer. Ensure all communication is clear and concise, including good and bad updates delivered in a timely way, adhering to our challenging SOPs. Ensure customer expectations are set and met.

### **Required Personal Attributes**

You should be well groomed, with exceptional personal hygiene and attention to detail in your appearance. You should also be happy, have excellent relationship-building skills, be flexible, and be positive. It is a prerequisite to take care of your mental and physical health in addition to learning and continually improving yourself.

### **The values of our business are to be:**

Resourceful, Responsive, Trusted, Innovative, Considerate, and Premium—these, together with Lean, form the basis of our operation.

Date:

Signed by: